



Position Title: **Region Chair**

Accountable to: Operations: Vice President of Member Services
Governance: 2nd Vice Chair, Board of Directors

Summary: The Region Chair represents all girl and adult members within their region's geographic area. The Chair is responsible for ensuring open communication, coordinating meetings and facilitating the collaborative decision-making process for the Regional Advisory Team, along with supporting and recruiting Regional Delegates to ensure equitable area representation. The Chair must ensure that communities within the region are represented and concerns are thoroughly discussed and addressed. The Region Chair is responsible for the duties as outlined in the Bylaws of the Girl Scouts of San Gorgonio (Bylaws). As a voting member of the San Gorgonio Council, the Region Chair represents their region—speaking on important discussion topics and voting on governance matters, including amendments to the GSSGC Bylaws and Council elections.

Term of appointment: The Region Chair may be elected for a term of two (2) years and shall be eligible to serve a maximum of three (3) terms. Candidates for the position are reviewed and selected by the Board of Directors and confirmed by vote of the region's Delegates at the Annual Meeting (GSSGC Bylaws, Article XI, Section 6.)

Additional Responsibilities:

1. Oversee Region Delegates as defined in Article XI, Section 7 of the Bylaws.
2. Support, mentor and coach Service Area Chairs and all other appointed Regional Chair positions, for the development of their communities. Provide relevant learning opportunities and materials that prepare for and support their role.
3. Facilitate communication and discussions with Region Delegates and all members within the region, when appropriate.
4. Plan and facilitate at least two (2) meetings a year (virtual or in-person) with Region Delegates to discuss any issues or concerns within the region. In addition, Region Chair will conduct a separate meeting to prepare delegation for the Annual Meeting.
5. Represent region by encouraging participation in regional events, Council signature events and meetings with the Voting Membership (i.e. Annual Meeting.)
6. Remain informed and adhere to National and Council policies, standards and procedures—including affirmative action, social-media standards and anti-discrimination policies.
7. Work with region's membership to cultivate a diverse delegation that includes girls (14 years or older) and adults; that is racially and ethnically diverse; considers differences in years of experience in Girl Scouting and that all service units are represented.
8. Adhere to Safety Checkpoints guidelines at all times.
9. Participate as an active member of the Regional Advisory Team.
10. Share public communications from the Council, board of directors and board committees to all Delegates within the region and members of the Regional Advisory Team.

11. Attend and participate in quarterly meetings with the other Region Chairs, the 2nd Vice Chair of the Board of Directors, and Council staff. Additional meetings may be scheduled as needed.
12. Work in partnership with Member Services staff for the cultivation, support and development of regional membership team members, leaders and communities.
13. Provide Board of Directors with requested reports on the status of growth and activities in their region.
14. Distribute information on the proposed plans, policies, and other matters referred to the region by the Board of Directors.
15. Carry out such other duties as may be delegated by the Board of Directors
16. Be guided in all actions by the Girl Scout Mission, Promise, and Law.

Qualifications:

1. Belief in the purpose and principles of Girl Scouting; knowledge of Girl Scout philosophy, policies and program.
2. Membership in Girl Scouts of the USA is required, as well as background check clearance.
3. Member must be in good standing with no Council debt.
4. Good administrative and organizational skills.
5. Must be able to express ideas and facts clearly and accurately.
6. Willing and enthusiastic with the ability to devote necessary time and effort to complete the task.
7. Proficient computer/internet skills and access to high-speed internet connection.
8. Experience in video conferencing (Zoom, Microsoft Teams, Skype) is a plus.
9. Ability to adjust, modify own behavior.
10. Chair must listen to and be tolerant of ideas or perspectives that may differ from their own.
11. Willingness to support all decisions by the Voting Membership
12. Region Chair must remain flexible and adaptive in response to changing situations and environments.
13. Respect the points of view of various ethnic, racial, educational, civic, religious and socioeconomic groups.
14. Demonstrate dependability, honesty, integrity and credibility. Understand, respect and embrace differences.