



Area Recognitions Coordinator Volunteer Position Description

Position: Area Recognitions Coordinator

Reports to: Troop Support Specialist or Designee

Summary: The Area Recognitions Coordinator is responsible for understanding the Regional, Council and National Award criteria and standards. The nature of this position requires the individual to provide indirect service to girls.

Term of appointment: The Area Recognition Coordinator appointment is for a two-year term that is renewable upon satisfactory performance with a maximum of three terms.

Responsibilities:

- Become familiar with Regional, Council and National Award criteria and standards.
- Share information regarding recognitions with volunteers.
- Encourage Service Unit volunteers to nominate one another.
- Assist Regional Recognitions Committee Chair as needed.
- Provide leadership in the area of recognitions on the Service Unit level.
- Participates as an active member of the Service Area Team; including attending monthly meetings.

Qualifications and core competencies:

- **Girl focus:** Empower girls to lead activities, learn by doing, and cooperate with others on current issues that involve their interests and needs, while having fun.
- **Personal integrity:** Demonstrate dependability, honesty, and credibility.
- **Adaptability:** Adjust, modify own behavior, and remain flexible and tolerant in response to changing situations and environments.
- **Oral communication:** Express ideas and facts clearly and accurately.
- **Foster diversity:** Understand, respect, and embrace differences.
- **Computer skills:** Access to E-mail and the Internet.
- **Additional requirements:**
 - Must be a background cleared member in good standing of Girl Scouts of San Gorgonio
 - Complete required and ongoing training as needed

Girl Scouts of San Gorgonio will provide or make available all applicable resources and training opportunities.