GSSGC Property Reservation Process

Offices (Redlands, High Desert, Low Desert, Central West, and Southwest) & Scout Houses (Banning, Hemet, and Perris)

Program rooms in these locations can be reserved for use for Troop meetings, Regional meetings, and other related GSSGC meetings, programs, and events. If the group is related to or collaborating with GSSGC on mission related activities, there is not a charge. For other groups not related to GSSGC a fee for the use of the space may be charged. a

Room availability can be seen on our Room Reservations Google Calendar, rooms not listed on calendar are not available for reservations or on a case-by-case basis will need to be booked by emailing <u>customercare@gssgc.org</u> with your specific request.

LINKS:

- Central (Redlands) Office https://bit.ly/gssgccentral
- Central West (Riverside) Office <u>https://bit.ly/gssgccentralwest</u>
- Low Desert (Palm Desert) Office https://bit.ly/gssgcld
- High Desert (Victorville) Office <u>https://bit.ly/gssgchd</u>
- Southwest (Temecula) Office <u>https://bit.ly/gssgcsouthwest</u>
- Banning Scout House <u>https://bit.ly/gssgcbanning</u>
- Perris Scout House https://bit.ly/gssgcperris
- Hemet Scout House <u>https://bit.ly/gssgchemet</u>

Reservations for these spaces are made by submitting the details via the following Wufoo link to request the use of a service center - <u>https://girlscoutsgssgc.wufoo.com/forms/gssgc-council-office-site-reservation/</u>

For events that also require the submission of an Intent to Event, a confirmed reservation does not guarantee approval of an Intent to Event and an approved Intent to Event does not guarantee the desired space is reserved without a submitted reservation request. You can find more information about Intent to Event in forms under the GSSGC website.

Confirmation for the use of GSSGC Office Reservation will be sent by <u>customercare@gssgc.org</u>. The confirmation for use of each Scout House will be sent by a volunteer from each Region along with councils help.

If you have any questions please email <u>customercare@gssgc.org</u>

Camp Properties (Camp WiWoCa, Camp Skyland Ranch, and Camp Azalea Trails)

Camp facilities in these locations can be reserved for use for Troop meetings, Regional meetings, and other related GSSGC meetings, programs, and events. Each facility on our camp properties has a charge to use the location.

Camp properties can be reserved through the GSSGC website/Doubleknot - https://www.gssgc.org/en/camp-properties.html

Additional questions on the reservation of GSSGC properties can be sent to <u>customercare@gssgc.org</u>