



Site Reservation Form

**Girl Scouts of
San Geronio Council**
1751 Plum Lane
Redlands, CA 92374
(909) 307-6555
or (800) 400-4475
www.gssgc.org

Fill out and return with **\$15.00 processing fee (non-refundable)** when your group has decided on a site and date. Be sure to write the camp name and camping dates on all checks. Send the Site Reservation Form to Girl Scouts of San Geronio Council, 1751 Plum Lane, Redlands, CA 92374-4505. Fee is due one month prior to your trip, together with a separate \$75.00 check for the \$15.00 key deposit and a \$60.00 cleaning deposit. Your key deposit will be refunded when keys are returned within 48 hours of your trip and the site is left clean. Keys will not be mailed until the balance is paid in full. If applying for day use only, the balance is due when keys are picked up. Keys are mailed certified mail and require a signature. The Site Maintenance Ranger will inspect the site after your visit and fill out a site report after each group's visit. The cleaning deposit will be refunded **ONLY** if the site was left clean. On addition, a supplemental cleaning fee may be charged at \$30 per hour if a ranger's time is needed for cleanup. A sample site report sheet will be included with the keys. Family camping is not permitted.

At least one month in advance, Troops must fill out and return the **Application for Troop/Group Camping** form signed by their Service Unit Manager or Outdoor Consultant to the Council Service Center. A copy of First Aid/CPR certification **MUST** be attached.

- Please check:
- Troop/Group Camping
 - Day Use
 - Service Unit Event
 - Out of Council Use
 - Council Event
 - Other

Troop/Group Number _____ Service Unit/Council/Group: _____

Organization (if other Non-Profit Organization): _____

Name: _____ Phone: HM (____) _____ WK (____) _____

Address: _____
Street City State Zip Code

Arrival Date: _____ Departure Date: _____

Arrival Time: _____ Departure Time: _____

Group Size: _____ #Daisy _____ #Brownie _____ #Junior _____ #Cadette
_____ #Senior _____ #of Other _____ # Adults _____ #Adults **not** registered Girl Scouts

1st Choice: _____ **Area Desired:** _____

2nd Choice: _____ **Area Desired:** _____

	Site Fee		Key		Cleaning
Processing Fee	Full		Deposit:		Deposit:
Enclosed:	Amount:	\$ _____	\$ _____	\$ _____	\$ _____

*Please Mail Keys to Address Above Will Pickup Keys on: _____

*** KEYS ARE MAILED VIA CERTIFIED MAIL AND REQUIRE A SIGNATURE.**





Girl Scouts of San Geronio Council Reservation Procedures for Troop/Group Camping

To apply for a council campsite, a troop completes in full the "Site Reservation Form."

Application must be accompanied by the processing fee or it will be returned. Please check with the Property Department for availability before mailing the completed form with your processing fee to:

**Girl Scouts of San Geronio Council
1751 Plum Lane
Redlands, CA 92374**

No phone reservations are accepted. If application is hand carried, it will be receipted but not processed until the following day. Applications are available at the council office, on our website or through your Membership Specialist. In order to allow all troops/groups a chance to use a council-owned property, individual troops/groups may be allowed to go cabin camping once in any six-month period. Troops may tent camp on council sites whenever there is room. Some Council Sites are restricted or limited from mid-June through mid-August due to resident camp and day camp programs.

HOW TO APPLY

1. Site Reservations will be processed no earlier than six (6) months before the planned camping date. For example:

Submit your application after:

January 1
February 1
March 1

For any date in:

July
August
September

2. Applications will be processed only when the Site Reservation form is fully completed, and accompanied by a \$15.00 processing fee (non-refundable). The total site fee must accompany the application if the site fee is \$20 or less.
3. The Application for Troop/Group Camping form must be filled out in duplicate and accompanied by your final payment 30 days prior to your camping date. One copy is kept by your Service Unit Manager or Outdoor Consultant. One to two weeks prior to your camping dates, keys and other information will be mailed to you.
4. The remaining balance is due 30 days prior to the confirmed camping dates. If the entire fee is not paid on or before the due date, the reservation will be canceled.
5. Please inform the Property Department of any changes on your applications as soon as possible- especially the number of participants attending, the two emergency contact persons and their phone numbers, the name of the First Aid/CPR certified person and arrival or departure times.

REFUNDS

1. If a requested campsite is not available, we will contact you with a list of alternative dates or sites.
2. Processing fee is non-refundable. All other refund requests must be made in writing. Cancellations must be made one month in advance to qualify for a refund.
3. If a site is closed by council staff, a full refund will be issued.





Girl Scouts of San Gorgonio Council
Site Fees - Effective August 1, 2008

Note: All rates are for a 1-hr thru 24-hr period

	Number of people	GSSGC Cost per Night/Day per 1-hr thru 24-hr period	Other G.S. Cost per Night/Day per 1-hr thru 24-hr period	Non-Girl Scouts Cost per Night/Day per 1-hr thru 24-hr period	GSSGC Cost per Weekend Fri/Sat/Sun	Other G.S. Cost per Weekend Fri/Sat/Sun	Non-Girl Scouts Cost per Weekend Fri/Sat/Sun
AZALEA TRAILS (Idyllwild)							
Outdoor Site Only (4 sites available, cost is per site)	1-25	\$20.00	\$25.00	\$40.00	\$35.00	\$40.00	\$55.00
Pill Box	1-8	\$35.00	\$40.00	\$50.00	\$45.00	\$50.00	\$75.00
Bonnet House	1-8	\$45.00	\$50.00	\$60.00	\$55.00	\$60.00	\$80.00
Lodge	1-60	\$100.00	\$120.00	\$180.00	\$165.00	\$190.00	\$270.00
Entire Site (includes lodge - sleeps 60, kitchen)	1-175	\$175.00	\$200.00	\$300.00	\$260.00	\$300.00	\$475.00
Generator Use Fee		\$80.00	\$90.00	\$150.00	\$200.00	\$230.00	\$300.00
Kitchen Equipment		\$50.00	\$75.00	\$115.00	\$80.00	\$130.00	\$200.00
WI-WO-CA (Yucaipa)							
Lodge	1-30	\$60.00	\$80.00	\$100.00	\$100.00	\$125.00	\$175.00
Outdoor (7 sites, #1 thru #9, cost is per site)	1-25	\$20.00	\$30.00	\$40.00	\$45.00	\$55.00	\$65.00
Entire Site	1-150	\$125.00	\$150.00	\$200.00	\$250.00	\$275.00	\$330.00
PROGRAM CENTER-daytime use only Tuesday - Friday							
Small Partition (44 People)		\$25.00	\$35.00	\$45.00	n/a	n/a	n/a
Large Partition (80+ People)		\$50.00	\$65.00	\$65.00	n/a	n/a	n/a
Both Partitions (144 People) (Sleeps 60)		\$75.00	\$90.00	\$75.00	n/a	n/a	n/a
BLYTHE SCOUT HOUSE		\$45.00	n/a	n/a	\$60.00	n/a	n/a
HEMET SCOUT HOUSE		\$45.00	n/a	n/a	\$60.00	n/a	n/a
BANNING SCOUT HOUSE		\$45.00	n/a	n/a	\$60.00	n/a	n/a
PAYMENTS							
\$15 non-refundable processing fee with Site Reservation Form							
Site Fee due 30 days before camp date together with a separate \$75 check (\$15 key & \$60 cleaning deposit) that is not deposited. Check is returned if site left cleaner than you found it.							
Supplemental cleaning fee: Loss of deposit plus \$30 per hour for Ranger's time.							

Property 8006 MC/kk 03/06

HGGO A-II
HO # 26

